



MEMORANDUM

TO: Voyageur's National Park Clean Water Joint Powers Board (VNPCWJPB)

FROM: Julie Kennedy, Randy Jenniges, Mike Larson, and Gary Cerkvnik

DATE: January 22, 2013

RE: VNPCWJPB Update Information - January 2013
Koochiching and St. Louis Counties, Minnesota
STLCO 118965

Board Meetings

The last meeting held was at 1:00 p.m. at the Land Dept building on October 24, 2012. See the attached meeting minutes for details.

Funding

The Minnesota Legislature began its 2013 session on Tuesday, January 8. We are hearing that there is strong potential for a bonding bill in 2013, even though it is not typically a bonding year. We have been very successful in securing funds through the bonding bill process and hope to continue that success. The following criteria is what the Legislature has used in the past to rank projects: 1) Regional significance; 2) 50% match from non-State sources is in place; 3) Creates sustainable, living wage jobs (manufacturing); 4) Project is shovel ready; and 5) Improves and/or corrects an environmental concern.

Gary discussed the VNPCWP with Rep. Dill and he agreed to concentrate in the upcoming session on achieving bonding money for the Island View portion of the project. He agreed to sponsor the legislation. Gary has begun the work on drafting the bill and Randy is providing cost information and information on the possibility of doing a phase by phase funding for the project.

Gary has met with Rep. Nolan to discuss the VNPCWP as well and seek his support. The new incoming chair of the House Transportation and Infrastructure Committee has indicated that he will try to write and pass a Water Resources Development Act in 2013. This is the spot we will target for federal funding. Nolan was appointed to this committee.

Gary met with the new chair of the Senate Environmental Finance Division, Sen. Tomassoni, to discuss issues before his committee, including bonding requests, and the membership of his committee.

Koochiching County

We have a meeting scheduled for Thursday, January 24, at Sen. Bakk's office in St. Paul to discuss bonding for the VNPCWP extension of sanitary sewer to Island View.

Kabetogama

I believe we are very near an agreement with the DNR on the land available for use within the Woodenfrog Campground. We received approval from the MPCA on the summer dispersal preliminary design and we are now allowed to proceed with the full project design. This includes fine tuning the design flow information with the MPCA and working with Craig Engwall and the DNR on the process of acquiring a lease and reimbursing the School Trust account.

We are actively watching the PFA's proposals to the legislature for restructure the Small Communities Wastewater Program and we hope to see the funding package change from 50% to 80% grant..

Ash River

As soon as the citizens have formed an official committee, we will apply to the Public Facilities Authority (PFA) for a Technical Assistance (TA) Grant to help them get the studies conducted to determine the need and feasibility of a community system.

Crane Lake

We continue to promote further funding with USDA for CLWSD expansion. Attached is the Notice of Eligibility from USDA for the Search Grant for funding to complete the Preliminary Engineering Report (PER) and Environmental Report (ER) for the Rural Development (RD) Water and Sewer Program for the Handberg Marine Extension project. Rob Scott and Mike Larson will be meeting with RD representative Dennis Tabbert on January 23 to discuss details and timelines of the grant request.

Additional, we will be submitting the wastewater application and unsewered area scoring worksheet to the MPCA on or before the March 1, 2013 deadline for the Handberg Marine Extension project.

Contract

Itemized invoices for the work completed for the November, December, and January are attached.

Action Requested: Motion to approve payment of the SEH invoices in the amount of \$3,850.00.

If you have any questions regarding these items, please do not hesitate to contact any of us.

Julie Kennedy	Randy Jenniges	Mike Larson	Gary Cerkenik
218.259.5020	320.229.4378	218.305.4722	218.741.0139
jkennedy@sehinc.com	rjenniges@sehinc.com	mlarson@sehinc.com	gcerk@me.com

Cc: VNPCWJPB Advisory Committee, Koochiching and St. Louis County staff (upon request)
Project Area residents (upon request)

Att: VNPCWJPB Minutes from October 24, 2012 Notice of Eligibility, Invoices for Nov – Jan

VNP CLEAN WATER JOINT POWERS BOARD MEETING October 24, 2012

The monthly meeting of the VNP Clean Water Powers Board was held at the Cook Land Department on October 24, 2012. The meeting was called to order at 1:05 p.m. by Commissioner Forsman. VNP Clean Water JPB members present were: Koochiching County Commissioner Brian McBride. Commissioner Nelson and Commissioner Forsman from St. Louis County were also in attendance.

Introductions were provided and there were no public comments. Upon motion of Commissioner Forsman, seconded by Commissioner Nelson, the minutes of the September 12, 2012 meeting of the VNP Clean Water JPB meeting were unanimously approved.

Julie Kennedy, S.E. H. Engineering provided an update as outlined on S.E.H. Memorandum (10/22/12):

- Gary Cerkvenik continues to work WRDA II, State Bonding bill, Legacy, and other funding sources.
- Work continues with DNR on their involvement in the Puck's Point project. There will be training at Kabetogama regarding the operation of a new sewer system.
- As soon as Ash River forms official sewer committees S.E.H. will the funding support requests.
- S.E.H. continues to work on the CLWSD Handberg Road expansion project.
- The specific engineering services provided in August and September along with work done since May 2012 was provided to the board for their review.

A motion was made by Commissioner Nelson and seconded by Commissioner McBride to pay the bills. All voted in favor.

Kabetogama. Bob Nevalainen stated efforts continue on the Puck's Point project including funding, DNR land usage, and local training. There is a special township meeting to assist the advisory board on how to proceed and manage a sewer system.

Crane Lake. Rob Scott discussed the recent meeting with USDA RD and the Handberg Road expansion project.

Koochiching. Dale Olson stated that the Island View Advisory Committee met to discuss RD funding and to look into economic impacts that the project will have.

There was motion by Commissioner Nelson and seconded by Commissioner McBride to adjourn the meeting. The meeting was adjourned at 2:45 and the next meeting is set for December 19th at 1:00 p.m. There will be a JPB update packet will be sent out from S.E.H. prior to the meeting.

Submitted by: Rob Scott, secretary



1202 8th Street South Suite 103
Virginia, MN 55792
Phone: 218-741-3929
FAX: 218-741-9407
TDD/TTY: 651-602-7830

*Committed to the Future
of Rural Communities*

January 16, 2013

Crane Lake Water and Sanitary District
Attn: Robert Scott
PO Box 306
Crane Lake, MN 55725

Notice of Eligibility

Dear Mr. Scott:

We have reviewed your application for Federal assistance under the USDA – Rural Development Water and Waste Loan and Grant program for the proposed SEARCH Grant to be used for pre-development costs for the Handberg Road Extension sewer project. We have made the determination that your proposal is eligible for funding by the agency and can compete with similar applications for funding during this fiscal year. This determination was made based on the information that was available at this time. If your organization's financial condition or other information becomes available relating to your eligibility, the agency may make a future determination that your organization is no longer eligible for agency funding.

For the current fiscal year (2013), no SEARCH Grant funds have been authorized at this time. However, we plan to continue to process your application should funds for Search Grants become available later in the fiscal year.

You requested \$30,000 of Federal funding in your application form and we are willing to consider this amount based on the information at this time. An application conference will be necessary to proceed with your application. Please contact me at (218) 741-3929 ext. 4 to set up a time for the application conference.

You are advised against taking any actions or incurring any obligations, which would limit the range of alternatives to be considered or which would have an adverse effect on the environment until funds from Rural Development are actually made available.

Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Dennis Tabbert".

Dennis Tabbert
Area Specialist
dennis.tabbert@mn.usda.gov

cc: Jo Ann Pohlman, CLSWD Clerk

USDA Rural Development is an Equal Opportunity Lender, Provider, and Employer.
Complaints of discrimination should be sent to:
USDA, Director, Office of Civil Rights, 1400 Independence Ave., Washington DC 20250-9410
Or call (800) 795-3272 (voice) or (202) 720-6382 (TDD)



Invoice

Invoice Number: **262609**

FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

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BILL TO:

Attn: Accounts Payable
Saint Louis County
100 N 5th Ave W
Room 202
Duluth MN 55802

REMIT TO:

Short Elliott Hendrickson, Inc.
NW6262
PO Box 1450
Minneapolis, MN 55485-6262

Pay This Amount \$2,000.00

Due Date	14-DEC-12
Invoice Date	14-NOV-12
Bill Through Date	31-OCT-12
Terms	30 NET
SEH Client #	1512
Client Project #	
Agreement / PO #	121718
Authorized Amount	\$50,000.00
Authorized Amount Remaining	\$35,700.00

Project Manager / Email / Phone

Randy Jenniges / rjenniges@sehinc.com / 320.229.4300

Client Service Manager / Email / Phone

Scott Sannes / ssannes@sehinc.com / 218.279.3000

Accounting Representative / Email / Phone

Katie Henkemeyer / khenkemeyer@sehinc.com / 320.229.4300

Project #	Project Name	Project Description
121718	STLCO Voyageurs' Ntl Prk Clean	VNPJPB Phase 2

Project Billing Summary

	Current	Prior	To Date
Totals	\$2,000.00	\$12,300.00	\$14,300.00

Notes:



Invoice

Invoice Number: **262609**

FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

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Fee

Description	Amount
(28.6% of \$50,000.00) less previously billed of \$12,300.00	\$2,000.00
	\$2,000.00

Invoice total \$2,000.00



Invoice

Invoice Number: **263928**

FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

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BILL TO:
Attn: Accounts Payable Saint Louis County 100 N 5th Ave W Room 202 Duluth MN 55802

Pay This Amount	\$250.00
Due Date	11-JAN-13
Invoice Date	12-DEC-12
Bill Through Date	30-NOV-12
Terms	30 NET
SEH Client #	1512
Client Project #	
Agreement / PO #	121718
Authorized Amount	\$50,000.00
Authorized Amount Remaining	\$35,450.00

REMIT TO:
Short Elliott Hendrickson, Inc. NW6262 PO Box 1450 Minneapolis, MN 55485-6262

Project Manager / Email / Phone
Randy Jenniges / rjenniges@sehinc.com / 320.229.4300
Client Service Manager / Email / Phone
Scott Sannes / ssannes@sehinc.com / 218.279.3000
Accounting Representative / Email / Phone
Katie Henkemeyer / khenkemeyer@sehinc.com / 320.229.4300

Project #	Project Name	Project Description
121718	STLCO Voyageurs' Ntl Prk Clean	VNPJPB Phase 2

Project Billing Summary

	Current	Prior	To Date
Totals	\$250.00	\$14,300.00	\$14,550.00

Notes:



Invoice

Invoice Number: **263928**

FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

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Fee

Description	Amount
(29.1% of \$50,000.00) less previously billed of \$14,300.00	\$250.00
	\$250.00

Invoice total \$250.00



Invoice

Invoice Number: **264582**

FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

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BILL TO:
Attn: Accounts Payable Saint Louis County 100 N 5th Ave W Room 202 Duluth MN 55802

Pay This Amount	\$1,600.00
Due Date	13-FEB-13
Invoice Date	14-JAN-13
Bill Through Date	31-DEC-12
Terms	30 NET
SEH Client #	1512
Client Project #	
Agreement / PO #	121718
Authorized Amount	\$50,000.00
Authorized Amount Remaining	\$33,850.00

REMIT TO:
Short Elliott Hendrickson, Inc. NW6262 PO Box 1450 Minneapolis, MN 55485-6262

Project Manager / Email / Phone
Randy Jenniges / rjenniges@sehinc.com / 320.229.4300
Client Service Manager / Email / Phone
Matt Bolf / mbolf@sehinc.com / 218.279.3000
Accounting Representative / Email / Phone
Katie Henkemeyer / khenkemeyer@sehinc.com / 320.229.4300

Project #	Project Name	Project Description
121718	STLCO Voyageurs' Ntl Prk Clean	VNPJPB Phase 2

Project Billing Summary

	Current	Prior	To Date
Totals	\$1,600.00	\$14,550.00	\$16,150.00

Notes:



Invoice

Invoice Number: **264582**

FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

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Fee

Description	Amount
(32.3% of \$50,000.00) less previously billed of \$14,550.00	\$1,600.00
	\$1,600.00

Invoice total \$1,600.00